



Introduction about University

Guru Gobind Singh Indraprastha University (GGSIPU) is the first University established in 1998 by Govt. of NCT of Delhi under the provisions of Guru Gobind Singh Indraprastha University Act, 1998 read with its Amendment in 1999. The University is recognized by University Grants Commission (UGC), India under section 12B of UGC Act. It is a teaching and affiliating University with the explicit objective of facilitating and promoting “studies, research and extension work in emerging areas of higher education with focus on professional education, for example engineering, technology, management studies, medicine, pharmacy, nursing, education, law, etc. and also to achieve excellence in these and connected fields and other matters connected therewith or incidental thereto.” In order to serve the broad purposes for which the University was established, it set out its statements of Vision, Mission and Quality Policy which read as under:

Vision “The University will stimulate both the hearts and minds of scholars, empower them to contribute to the welfare of society at large; It will train them to adapt themselves to the changing needs of the economy; advocate them for cultural leadership to ensure peace, harmony and prosperity for all.”

Mission “Guru Gobind Singh Indraprastha University shall strive hard to provide a market oriented professional education to the student community of India and particularly in Delhi. It will serve the education as well as meet the needs of the growing Indian Industries by promoting establishment of Schools and colleges as learning Centres of Excellence. Guru Gobind Singh Indraprastha University will focus on emerging areas of professional education in the field of Engineering, Technology, Medicine, Education, Pharmacy, Nursing, Law and more.”

Quality Policy “Guru Gobind Singh Indraprastha University is committed to providing professional education with thrust on creativity, innovation, continuous change and motivating environment for knowledge creation and dissemination through its effective quality management system.”

General Guidelines for Common Entrance Examinations

1. Computer Based Test (CBT Mode) will be conducted for CET.
2. The test centers for the Common Entrance Tests to be conducted by the University shall be notified by GGSIPU.
3. There may be negative marking for every incorrect answer. 'Incorrect answers will include wrong answers' as well as "those which contain more than one answer to the question." For each incorrect answer 1 mark will be deducted.
4. The University shall declare the result in respect of qualifying candidates and the list will be displayed on the University's website, i.e., <http://www.ipu.ac.in> No separate intimation to this effect will be sent to the candidates individually.
5. The University does not issue or supply or intimate the marks / ranks to any candidate and no correspondence on the subject will be entertained. However, marks obtained by individual candidate can be seen or downloaded from the University's website <http://www.ipu.ac.in>
6. The rules of examinations as enshrined in the University Act, Statutes, Ordinances, Regulations and procedures or as approved by the Vice Chancellor of the University shall be applicable on all candidates

Guidelines for Filling of Application Form for GGSIPU CET

In addition to the instructions available at FAQ on the University website, the following guidelines may be read by all applicants before filling the application form:

1. The candidates are advised to go through the admission Brochure carefully and acquaint themselves with all requirements in respect to filling up of the Online Application Forms for the CET.
2. Any candidate may fill any application form for admissions. It will be the sole responsibility of the candidate to make sure that he / she is eligible and fulfills all the conditions prescribed for admission. The fee paid for application for admission shall not be refundable.
3. If ineligibility of a candidate is detected at any stage before or after examination / declaration of result or during any stage of the programme, his / her candidature / admission will be cancelled without any notice, disciplinary action will be taken against him / her and entire fee will also be forfeited. The Vice Chancellor, Guru Gobind Singh Indraprastha University may cancel the admission of any student for specific reasons at any stage.
4. Incomplete application form will be summarily rejected and no request will be entertained in this regard.
5. **Name of the Candidate:** Candidates should write his / her Name in CAPITAL LETTERS as given in Class X or equivalent certificate. If your name has several initials, leave one blank after each of them.
6. **Name of Father / Mother:** Write the name of your Father or Mother exactly as in your Class X or equivalent certificate. Writing your mother's name is compulsory.
7. **Date of Birth:** Enter the date, month and year of your birth as per English calendar and as recorded in your School / Board (Class – X) / Pre-University examination certificate. Birth field is mandatory. If the date of birth is not filled, the date of birth value of 01.01.1950 will be used.
8. **Category:** Select the appropriate option for your categories – SC, ST, OBC, UR, EWS, Physically Handicapped / Persons with disability, Defence and J & K Migrant. If no category is specified, you would be considered as falling under the 'General' category. And, no claim whatsoever shall be entertained thereafter. Category certificate to be verified during admission/Counseling. If a candidate falls in more than two categories, he / she can select multiple options. If a general category candidate fills up a reserved category, then the candidature for admission to be considered if and only if the rank is within the general cut off rank.
9. **Gender:** Select the correct option.

10. **Region:** Select the option titled “Delhi Region” if you have passed your qualifying examination from any college located in Delhi or from any institution affiliated to GGSIP University. Select the option titled “Outside Delhi” if you have passed your qualifying examination from any school / college located in any other part of the country (India) excluding the institutions affiliated to GGSIP University. Incorrectness in Region may lead to cancellation of admission on verification of documents.

11. **Qualifying Exam:** Select the option titled “PASSED” if you have already passed qualifying examination, which makes you eligible for the Entrance Test. Select the option titled “APPEARING” if you are appearing for the examination, which makes you eligible. The title “APPEARING” covers the cases of “APPEARED” candidates also.

12. **Religion:** Select the appropriate option. Minority certificate will be verified at the time of admissions for consideration of admissions in minority institutions.

13. **Nationality:** If your nationality is Indian, option indicated for “INDIAN”. If your nationality is not Indian; option indicated for “OTHERS”.

14. **Mailing Address:** Write your name and complete mailing address IN CAPITAL LETTERS including the PIN CODE. Candidates are required to enter correct Mobile numbers with relevant STD Code and email address at which the SMS/communication is to be sent.

15. **Photograph of the Candidate:** The candidate should upload his / her recent colour photograph with white background of size as specified. Your face should cover about 75% of the photograph (without attestation) taken on or after 01st January of the admission year. The candidate should also upload his / her scanned signature and scanned left thumb impression. Instructions for photograph: i. Photograph should not have cap, goggles etc. (Spectacles are allowed). The face of the candidate should cover about 75% of the photo. ii. The candidate should keep two identical photographs with him / her, in reserve which may have to be used for pasting in the Admit Card at the time of Entrance Test / Counseling / Admission, in case of doubt regarding the identity.

16. **Visible Mark of Identification:** Candidate should mention visible mark of identification.

17. **Centre of Common Entrance Test:**

i. Examination Centre once allotted by the University will not be changed and no request in this regard will be entertained under any circumstances. In case the first and second option for centre are not invoked or due to any other reason, then the candidate will be allocated Delhi Centre.

ii. Tentative List of Centre of Common Entrance Test:

18. **Verification and Counter signatures:** While filling up the application form, the candidate must verify the correctness of all the particulars furnished by him / her. In case any candidate is found to have furnished false information or is found to have concealed any material information in his / her application, he / she will be debarred from admission. Further, such a candidate shall also be liable for punishment.

19. The candidate will be solely responsible for all the consequences arising out of any error or omission in the Application Form.

Syllabus of BED 122 Common Entrance Test

BED 122

i. Language Proficiency - 25%

ii. Mental Ability and Reasoning - 25%

iii. General Awareness – 25%

iv. Aptitude for Teaching – 25% The Question Paper shall be set both in English and Hindi Language (Except the English Comprehension Section which shall only be in English).

Online Counselling Procedure

General Instructions

1. The detailed instructions about the online centralized counselling shall be available on the University website www.ipu.ac.in & <https://ipu.admissions.nic.in>. Candidates are advised to go through the details thoroughly at these sites before registration. This information shall be available before the start of the online centralized counselling. Aspirants / candidates should keep seeing the University website(s) in this regard.
2. The candidates must read the conditions of eligibility as given in the Admission Brochure 2022- 23 carefully and must satisfy themselves regarding their eligibility for admission in various programmes before initiating the process of Online Registration.
3. It is the sole responsibility of the candidate to ensure that they fulfill the minimum eligibility criteria in the programmes they seek admission; the correctness of the details filled with respect to region; category or any other such details for allotment of seat. If at any stage of admission procedure the information furnished by the candidate is found to be incorrect or untrue the admission to the programme shall be cancelled and the fees will be forfeited.
4. In order to avoid last minute rush, the candidates are advised to apply early enough. The University will not be responsible for network problems or any other problem of such nature for submission of online application during the last minute.
5. The detailed instructions regarding the procedures of the online centralized counselling for admission shall be notified prior to the time of start of counselling process; however, the tentative schedule has already been given in the Admission Brochure 2022-23. The instructions in this Admission Brochure 2022-23 shall be treated only as general guidelines.
6. The Refund Policy has been provided in Part E of the Admission Brochure 2022-23 and the procedure for withdrawal from admissions prior to completion of admission process shall be notified separately on the University website.
7. Instructions to the USS/ Institute/ Colleges regarding furnishing of Certificate stating the Reported Status against the finally Admitted Students after a particular Round of Online Counselling.

All the University School of studies (USS) and Affiliated Institute/ Colleges are required to submit a certificate to the Admission Branch immediately after the reporting schedule of a particular Round of Counselling stating that, all the students allotted seats in their USS / Institute/ Colleges after a particular Round of Counselling have been shown reported on the NIC Portal and that there is not even a single Student being allowed to attend classes who has not been allotted any seat after a particular Round of Counselling and who has not reported/ paid balance fee in their USS/ Institute/ Colleges. In case any student who has not been allotted seat after a particular round of Counselling and who has not reported/ paid balance fee subsequent to the allotment is found/ Reported and attending classes at any later stage, the concerned USS/ Institute/ colleges shall be responsible for the lapse and no such students, under any circumstances will be allowed to continue his/ her studies in the said USS/ Institute/ Colleges.

Submission of Online Counselling Participation Fee at the time of Enrollment for participation in Counselling process

1. Candidate has to deposit a fee Rs 1000/- plus charges as applicable, as one time (non refundable) Online Counselling Participation Fee, as per the schedule for each CET Code. The taxes and charges applicable has to be paid by the candidate and are non-refundable.
2. For depositing the Counselling Participation Fee, the candidate has to visit the GGSIP University admission website <http://https://ipu.admissions.nic.in> and select the option for “payment of counselling participation fee”, enter CET details viz CET Roll No, Date of Birth and Mobile Number etc.

3. After submission of the details as mentioned in para 2, the candidate will get option of Online payment:

i. Net Banking /Credit Card and Debit Card.

4. The candidates are required to check the status of fee payment on the website (<http://https://ipu.admissions.nic.in>) and must take the printout of online fee confirmation receipt with the transaction details, to be retained for all future reference. In case of payment of fee through Challan, the candidate must retain the copy of the Challan after depositing the fees.

5. Candidates are advised in their own interest to complete the process of fee submission online much before the closing date and not to wait till the last minute to avoid transaction failure or any other technical fault due to congestion on web server on account of heavy load on internet/website.

6. If the fee is paid through credit/debit card and status is not 'OK', it means the transaction got cancelled and the amount will be refunded to concerned credit/debit card. Such candidates have to pay the fee once again.

7. In case of any problem regarding payment of fees, non availability of fee confirmation receipt on the website within the specified time as mentioned in point 4, candidate can contact Helpdesk of University to resolve the issue. 8. Submission of registration fees of Rs. 1200/- is mandatory before initiating the process of enrollment by paying counselling participation fee of Rs. 1000/-. It is to inform that enrolling for Online Counselling by paying Counselling Participation Fee is mandatory for choice filling for further allotment of seat. The payment of Counselling Participation Fee is just a part of the counselling process and just payment of this fees does not entitle the candidate to admission.

Enrollment for Centralized Online Counselling Process:

1. After confirmation of receipt of having paid the Counselling Participation Fee, for various programmes, the candidate has to Enroll himself/herself within the specified period notified on the website.

2. The candidate during Registration, has already entered the programme code details in the admission website (<https://ipu.admissions.nic.in>) and after authentication, the candidate would have entered his/her personal /academic /contact details (with address, mobile no. & email ID).

3. During the Registration process, the candidate would have got login ID and password.

4. It is in the interest of the candidate to remember the password and keep it confidential, to avoid misuse by others for which University will not be responsible. The login Id and the password would be required by the candidate to complete the process of Enrollment and pay Counselling Participation Fee.

5. Change password: The candidates can also change the password if required using the change Password menu.

6. In case the candidate has problems in Online Enrollment, he/she needs to report in person to the Helpdesk of the University with the relevant proof of depositing the Registration Fee of Rs. 1200/- before the end of the Enrollment period.

7. Editing Registration Details: Candidates can amend/edit the registration details filled in the registration form by choosing "Edit Details" option from the menu within the specified period of Enrollment and thereafter the candidate shall lose the right to claim any ignorance for having failed to do so within time.

8. Candidates are advised to check all the filled in details before taking the print out.

9. All candidates must take print out/screen shot of the Registration Form as well proof of having enrolled for online counselling (receipt of Counselling Participation Fee). The

document verification shall be carried out through online mode on the basis of information provided and updated by the candidate till enrollment period.

Choice Filling

1. Choice filling is compulsory for allotment of seat. Candidate will not be considered for online allotment of seat without the filled in choices/preferences.
2. After enrollment for online counselling, candidate has to fill choices for allotment, from the list of all possible combinations of all institutes and courses available, in the order of his/her preference, during the choice filling period.
3. Once the period for filling of choices/preferences is over, choices/preferences filled by candidate will be used for allotment of seat.
4. Candidates are advised and encouraged in their own interest to fill maximum number of choices, as it increases the possibility of getting the desirable seat. For the benefit of the candidates, the stream-wise and institute-wise and rank-wise Admission Rank cut off data is available on University Website and as relevant link in <https://ipu.admissions.nic.in>.
5. From previous experiences, it has been noted that some candidates fill up very few / limited number of choices, may result in non allotment of seat during seat allotment. Therefore it is once again advised that the candidates should fill as many choices as possible to ensure that they have better chances of allotment of seat.
6. Candidates, however, will be given the opportunity to edit/modify/add/delete preferences after allotment of seat in Round 01 for the subsequent round of counselling.
7. The candidates are also advised to fill choices/preferences, then save the same and then take the print out of the saved choices/preferences to be retained for future reference.
8. Candidates and their parents are advised, in their own interest, to visit the various Colleges/Institutes affiliated to the University prior to the date(s) of counseling to ascertain the location, academic and infrastructural facilities available such as hostel, transportation etc. in the various Colleges/Institutes which may facilitate their decision-making at the time of filling choices for various Colleges/Institution during the Online counseling for allotment of seat as per his/her preferred choice . Any representation regarding location of allotted Colleges/ Institution at far away distance from place of residence or non availability of transportation shall not be entertained by the University.

Result / Allocation of Seats in every round

1. After the choice filling period is over, all the choices/preferences filled by the candidate will be considered for online allotment of seat as per merit and respective category and region.
2. All such candidates, as listed below, will not be considered for allotment of seat:
 - i. Candidates who have not Enrolled by not paying the counselling participation fee,
 - ii. Paid the counselling participation fee but not Enrolled,
 - iii. Paid the counselling participation fee and Enrolled but not filled choices/preferences.
 - iv. Candidates who were allotted a seat in any round but did not pay the part academic fees of ` 40000/- shall not be considered in subsequent round of counselling.
 - v. Any other condition as defined by the communication of the University.
3. Results MUST be checked by the candidate through his/her account login given during the registration process. No personal intimation will be communicated to the candidate in person.
4. Candidate can print Provisional Allotment Letter, if the seat is allotted to him/her.
5. The option of printing the Provisional Allotment Letter will be available only for the respective round; within the specified period and the record will not be available in the subsequent round of online counselling.
6. After the allotment of seat, the candidates will have to pay the part Academic Fee of Rs 40,000/- to confirm the allotment and participation in the subsequent round of counselling,

failing which, the candidate will lose any claim to the allotted seat and the candidate will not be considered further for any subsequent round of online counselling, even if he wishes to.

7. Candidate can pay the admission fee against the provisionally allotted seat through Online option which are same as in case of the Counselling Participation Fee.

i. Through Net Banking/Credit Card/Debit Card.

8. Candidate can print Admission Fee Receipt, immediately after payment of part Academic Fee of ` 40,000/- in case of option 7.

9. The option of printing the Academic fee receipt will be available only for the respective round within the specified period and the record will not be available in the subsequent round of online counselling.

10. In case the fee receipt is not available on the website within the specified time as mentioned in point 8, candidate is advised to contact Helpdesk of University to resolve the issue.

Option of Freeze/Float by candidate after allotment of seat after Round of Counselling

1. After every round of Counselling, if the candidate is satisfied with the seat allotted to him and does not want to participate in subsequent rounds of counselling for upgradation, he/she can freeze his/her allotted seat by clicking the freeze option available in his/her account in the counselling website within the specified time period.

2. If the candidate wants to upgrade his/ her choice by participating in next round of counseling as per his/ her filled choices should choose option FLOAT.

3. Those candidates who opts 'FLOAT' option will be able to participate in next round of counselling and his/ her allotted seat will get retained if the candidate is not able to get higher choice.

Withdrawal and Fee Refund after online Rounds of Counselling

1. After depositing of Academic Fees, if a candidate wants to withdraw the admission against the allotted seat, he/she can apply for withdrawal by clicking on the withdrawal option available in his/her account in the admission website within the specified time period, following the online withdrawal procedure.

2. All candidates who have withdrawn, freezed their seat, not paid the Part Academic Fee of Rs. 40,000/- and who do not fulfill the eligibility criteria, will not be participating in the subsequent round of online counselling and the vacancies with respect to such candidates will be considered for allotment of seat in subsequent Rounds.

Last Round of Allotment of Seats for Online Counselling:

1. Enumerated below is the standard procedure; however the University shall notify the procedure to be followed, through separate notification.

2. In the last round of online centralized counselling, the category wise seats shall be converted to unreserved category after doing seat allotment of the reserved category in case, even after exhausting the complete merit of reserved category candidates, the reserved category seats remain vacant.

3. The region wise seats shall not be converted to All India Region unless the complete merit list in that particular region has been exhausted. Thus, the vacant seats in the region shall be offered to the candidates in the same region till the merit is exhausted.

4. Only the candidates allocated seats, who have paid the Part Academic Fees of INR 40000/-, have not frozen their allotment, and have not withdrawn as per procedure notified, shall be eligible for the sliding round of online counselling.

5. During the process of sliding round, the preferences already entered shall be utilized for allotment of vacant seats. In the sliding round after completion of sliding process of the already allotted candidates, the vacant seats so created and available shall also be offered to the candidates as per the merit and preferences. Prior to the sliding round, the reserved

category seats either would have been offered to the reserved category candidates or would have got converted to un-reserved category.

Sliding of Allotted Seat after Last Round of Online Allotment of Seats:

1. Enumerated below is the standard procedure; however the University shall notify the procedure to be followed, through separate notification.
2. Only the candidates who have been allocated seats before the sliding round and who paid the part academic fee of INR 40000/- and did not withdraw their admission or did not freeze the allotted seat by following due procedure of the University, shall be eligible for this round.
3. The sliding round shall be based on the preferences already entered by the candidates in the online counselling system on the basis of merit of CET of the candidates.
4. If a candidate, who has paid the Part Academic Fees does not want to participate in the sliding round, then such candidates must freeze their allotment.
5. After the sliding round, the allocated candidates must report to the allocated institutions for verification of documents and payment of the balance amount of fees (if any).

Reporting of candidates to the allotted institute/college:

1. After the sliding round of online seat allotment, the candidate, if allotted a seat/retained the seat from earlier allotment/upgraded to higher choices/preferences, and if he/she has made the payment of part Academic Fee of Rs 40,000/-, he can generate Provisional Admission Slip along with the Enrollment number.
2. The Candidate are required to report and join the respective School/college with the Admission Slip, the Provisional Allotment Letter, the Academic Fee Receipt and the necessary record for verification of documents at the School / institution/college and pay the balance amount of fees (if any), as per schedule notified on the website, failing which the admission shall be automatically cancelled.
3. The institutions / University Schools of Studies shall report the status of reported and non-reported candidates to the University. The vacant seats after the sliding round of online counselling and seats vacant due to non-reporting of candidates only shall be considered for spot counselling of the admission year.
4. All admissions in the University shall be provisional till regularized by the University.
5. Result Awaited candidates may please see the provisions contained in the para 3.5 (University Admission Brochure)
6. Candidates who report to the allocated institutions and are reflected in the list submitted by the institutions as reported / admitted, shall be called “admitted students”, and if they wish to withdraw/cancel their admission, then they have to apply as per the refund policy of the University. The detailed refund policy of the University shall be notified separately on the University website.

Spot Counselling

1. The spot counseling shall be conducted online after completion of the admission process, only for the purpose of filling up vacant seats, if any.
2. All eligible candidates desirous of participating in the “Spot Counselling” shall have to pay a counselling (separate) participation fee for each round of Spot Counselling. The participation fees in the “Spot Counselling” shall be INR 500/- (non-refundable / transferable) for each round of Spot Counselling. However, the number of Spot Counselling Rounds shall be notified separately
3. The “Spot Counselling” shall be done for vacancies remaining after reporting of allocated candidates to Schools of Studies / Colleges / institutions allotted and arising during the process of “Spot Counselling” as enumerated below. Since, all conversions of categories are completed in the last round of online counselling (Section 10.9 of University Admission Brochure), the spot counselling shall consider all seats to be filled as unreserved.

4. The vacant seats left after reporting /admission of candidates to institutions only shall be considered for filling in the spot counselling.
5. Any CET qualified candidates who have not taken admission in the rounds of Online counselling will be eligible to participate in the spot counselling, against the available vacant seat (if any).
6. The candidates who are allotted seat in rounds of online counselling and have paid the part Academic Fee of Rs 40,000/- to confirm admission in any institute/ college and have also reported to the concerned University School of Study / college / institutions will be treated as “admitted” at the time of Spot Counselling. Such candidates, if they desire to participate in the “Spot Counselling” shall be required to pay a transfer fees of INR 5000/-, these candidates shall be considered as per their rank only, if they do not appear at the time of counselling for their rank, they shall not be allowed to participate. Moreover, the seats thus vacated by these candidates shall be offered to candidates participating in “Spot Counselling” with lower rank as compared to the candidates thus transferred. For such “transferred” candidates, the part academic fees paid by the candidate of INR 40000/- shall be adjusted during counselling. If a change of institution / college occurs of such candidates, then the institution / college from which the candidate is being transferred shall refund the balance fees paid (if any), that is the component of the fees paid by the candidate at the institution directly to the candidates on application by the candidate, and the candidate shall have to pay the balance fees (if any) of the institution to which the candidate is transferred as per schedule to be notified by the candidates.
7. Any candidate, who was admitted in any round and subsequently withdrawn as per procedure, will be eligible to participate in the Online Spot Counselling.
8. All admissions in the University shall be provisional till regularized by the University.
9. Result Awaited candidates may please see the provisions contained in the chapter 6 of Part B (University Admission Brochure).
10. All “not admitted” candidates will be eligible to participate in the Spot Counselling.
11. Seats left vacant, if any, after spot counselling only shall be considered for admission process of filling up of vacancies for the admission year as per the policy of the University.

Filling of seats (if any) after Spot Counselling

1. If any seats are left vacant (out of the seats reported as vacant, after the reporting of “admitted / allocated” candidates to concerned University School of Study / College / Institution and taken to the spot counselling phase for filling up) out of the seats considered in the spot counselling, the procedure for filling up these seats shall be notified by the University on its website <http://www.ipu.ac.in>.